



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***Revised 03-07-2018

"Jefferson County: Responsible government
advancing quality of life"

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: February 28, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of March 5, 2018

Monday March 5, 2018	*Parks Committee (Agenda Revised)	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Tuesday March 6, 2018	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
Wednesday March 7, 2018	Courthouse Security & Facility Meeting	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Thursday March 8, 2018	Finance Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
Friday March 9, 2018	**Planning and Zoning Committee – Site Inspections (Agenda Revised)	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	***WI River Rail Transit Commission (WRRTC) (Agenda Revised)	10:00 a.m.	Madison Highway Garage 2302 Fish Hatchery Rd, Madison
Saturday March 10, 2018	No Scheduled County Meetings		
Sunday March 11, 2018	No Scheduled County Meetings		

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

***REVISED 03-02-2018**

Date: Monday, March 5, 2018

Time: 9:30 a.m.

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee Minutes for February 5, 2018
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. ***Discussion and Possible Action on Amending the Current Jefferson County Parks, Recreation and Open Space Plan to Include a Potential Joint County/City Park Along the Rock River in Jefferson at the Old Jefferson County Highway Department Site at 141 W. Woolcock Street, Jefferson, WI**
9. ***Discussion and Possible Action on Amending the Current Jefferson County Parks, Recreation and Open Space Plan to Include the Provisions within the Glacial Heritage Area Plan for Korth Park**
10. Discussion and Possible Action on Requests for Reserving Park Open Spaces
11. Discussion and Possible Action on Wisconsin Department of Transportation TAP Grant
12. Discussion and Possible Action on Silo at Carnes Park
13. Discussion on Pohlmann Park Timber Harvest
14. Discussion on Glacial River Trail Repair South of Fort Atkinson
15. Discussion on Smash and Grab at Jefferson County Dog Park
16. Discussion on Korth Lane Reconstruction
17. Discussion on Canoeecopia
18. Discussion on Jefferson County Flood Mitigation Management Plan
19. Discussion on Interurban Recreation Trail
20. Discussion on Historic Sites Preservation Council
21. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
22. Discussion on 2018 Parks Department Budget
23. Adjourn

Next scheduled meetings: April 2, 2018

May 7, 2018

June 4, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Health/Human Services Conference Room

Date: Tuesday, March 6, 2018

Time: 1:00 p.m.

Committee Members: Earlene Ronk, Chair; Ellen Haines, Russell Kutz, Marcia Bare, Carolyn Niebler, Connie Stengel, Ellen Sawyers, Jeanne Tyler, Mary Vohs

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 1/02/2018
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Advocacy Updates from GWAAR – Greater Wisconsin Agenda on Aging Resources and /or ORCD – Office of Resource Center Development
9. Discuss and possible action on Requests for Waiver of Transportation Co-payment
10. Discussion and possible action on 2017 Annual Financial Transportation Report due 03/30/2018
11. Discussion on ACTI Grant Coalition with the City of Fort Atkinson
12. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
13. Discuss Senior Dining Program Updates– Leigh Fritter, Nutrition Program Supervisor
14. Discussion and possible action on 2017 Self-Assessment for the Aging Plan due 03/16/2018
15. Discussion on Draft Community Needs Survey for Aging Plan
16. Discussion on the 2019 – 2023 Locally Developed Coordinated Public Transit – Human services Transportation Plan
17. Discussion on items for the Next Agenda
18. Adjournment

Next scheduled meetings: April 3, 2018
 May 1, 2018
 June 5, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Jefferson County Courthouse

Room #202

311 S. Center Avenue

Jefferson, WI 53549

Wednesday, March 7, 2018 at 8:30 a.m.

Committee Members by SCR 68.05

*Robert F. Dehring
Circuit Court Judge*

*James Schroeder
County Board Chair*

*Benjamin Wehmeier
County Administrator*

*Carla Robinson
Clerk of Circuit Court*

*Jennifer Weber
Family Court Commissioner*

*Paul Milbrath
Sheriff*

*Susan Happ
District Attorney*

*Jeffrey DeLaRosa
Public Defender*

*David Zarwell
Rep. of local bar association*

*Laurie Anderson
V/W Coordinator*

*Donna Haugom
Emergency Mgmt Director*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from December 6, 2017 meeting.
5. Communications.
6. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. Courthouse Security Plan Update:
 - a) Courthouse Security Training (Capt. Wallace & Sgt. Behm).
 - b) Judges' parking area.
 - c) Discussion on internal alert system for courthouse emergencies.
 - d) Audio/visual recording in the Clerk of Courts and Probate lobby areas.
8. Convene in closed session pursuant to section 19.85 (1)(d) Wis. Stats. for discussion and possible action on considering strategy for crime detection or prevention related to circuit court judge and employee security and safety.
9. Reconvene in open session
10. Tentative future meeting dates:

June 6, 2018	8:30 a.m.
September 5, 2018	8:30 a.m.
December 5, 2018	8:30 a.m.
11. Future agenda items
12. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549

Date: Thursday, March 8, 2018

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaeckel, George
	Hanneman, Jennifer (Vice Chair)	

Note-these are estimated times for agenda items

1. Call to order (8:30 a.m.)
2. Roll call (establish a quorum) (8:30 a.m.)
3. Certification of compliance with the Open Meetings Law (8:30 a.m.)
4. Approval of the agenda (8:30 a.m.)
5. Approval of Finance Committee minutes for February 8, 2018 (8:30 a.m.)
6. Communications (8:30 a.m.)
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time) (8:30 a.m.)
8. Discussion and possible action on request of staffing review and fee increase – County Clerk (8:35 a.m.)
9. Discussion and possible action on out-of-state travel – Human Services Department (8:35 a.m.)
10. Discussion and possible action on out-of-state travel – Finance Department (8:35 a.m.)
11. Discussion and possible action on recommendation to the County Board regarding departmental surplus (deficit) activity for 2017 and related budget adjustments for 2017 (8:45 a.m.)
12. Discussion and possible action on recommendation to the County Board regarding 2017 non-lapsing departmental requests amending the 2018 budget (8:50 a.m.)
13. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties (9:00 a.m.)
14. Discussion and possible action on determining delinquent properties *In Rem* 2018 tax foreclosures
15. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties. (9:10 a.m.)
16. Reconvene in open session (9:10 a.m.)
17. Review of the financial statements and department update for January 2018-Finance Department. (9:15 a.m.)
18. Review of the financial statements and department update for January 2018-Treasurer Department. (9:15 a.m.)
19. Review of the financial statements and department update for January 2018-Child Support Department. (9:15 a.m.)
20. Discussion on 2018 projections of budget vs. actual revenues and expenditures. (9:20 a.m.)
21. Update on contingency fund balance (9:20 a.m.)
22. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities (9:25 a.m.)
23. Set future meeting schedule, next meeting date, and possible agenda items (9:25 a.m.)
24. Review of invoices (9:25 a.m.)
25. Adjourn (9:45 a.m.)

Next scheduled meetings:

Thursday April 12, 2018, Regular Meeting
Thursday May 10, 2018, Regular Meeting
Thursday June 12, 2018, Regular Meeting
Thursday July 12, 2018 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA
***REVISED 3/5/18**
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON FRIDAY, MARCH 9, 2018

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with the Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Communications**
Communication with DATCP Regarding Wedding Events without the Use of a Pre-1970 Barn
7. ***Discussion and Possible Decision on Modification of Zoning Amendment R4028A-17 for Dennis Brandt, Approved by the Planning and Zoning Committee on January 8 and County Board on February 13, 2018**
8. **Site Inspections for Petitions to be Presented in Public Hearing on March 15, 2018:**

R4047A-18 – Erik & Jennifer Stafford: Rezone to create a 1.4-acre and a 1.7-acre building site on **County Road Y** in the Town of Jefferson from part of PIN 014-0615-1733-000 (25.271 Acres). This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CU1940 -18 – Faith Community Church: Modify the existing conditional use to allow expansion of the facility with a 7,585 square foot building addition, an addition to the existing entrance canopy and a new 1,200 square foot detached garage on PIN 016-0514-1521-001 (24.4 Acres). The property is at **W5949 Hackbarth Road**, Town of Koshkonong in a Residential R-2 zone. This is being done in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

CU1941-18 – Solid Investments Inc: Conditional use to allow an extensive on-site storage structure in a Residential R-2 zone near **County Road H and Blue Spring Lake Drive**, Town of Palmyra. This is on PIN 024-0516-2723-000 (38.04 Acres). This is being done in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

CU1942-18 – Solid Investments Inc: Conditional use to allow farm-type animals in a Residential R-2 zone on PIN 024-0516-2723-000 (38.04 Acres). This is in the Town of Palmyra, near **County Road H and Blue Spring Lake Drive**. This is being done in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

R4046A-18 – Tamie Roberts: Create a 1-acre building site from part of PIN 006-0716-1731-000 (16.757 Acres) near **W1928 County Road B**, Town of Concord. This is being done in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance.

R4048A-18 –James McManama/Blessed Acres LLC Property: Rezone a part of PIN 032-0814-0123-001 (50.12 Acres) to reconfigure an existing 6-acre A-3 zoned lot without affecting that lot's net acreage. The site is on **County Road T** in the Town of Watertown. This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4049A-18 – James McManama/Blessed Acres LLC Property: Rezone parts of PINs 032-0814-0123-001 (50.12 Acres) zoned A-1 and 032-0814-0123-002 (6 Acres) zoned A-3 to enlarge an existing N zone to 10 acres. The site is in the Town of Watertown on **County Road T**. This is being done in accordance with Sec. 11.04(f) 12 of the Jefferson County Zoning Ordinance.

R4045A-18 – Kevin Gordon/Nancy Gordon Trust Property: Rezone PIN 002-0714-1621-004 (4.761 Acres) for a new building site on **Ziebell Road** in the Town of Aztalan. This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CU1943-18 – Daybreak Foods Inc: Modify the existing conditional use to allow reconstruction and expansion of the current chicken layer and pullet facility on **Crossman Road** in the Town of Lake Mills. This will involve PINs 018-0713-2731-000 (45.79 Acres), 018-0713-2731-001 (0.68 Acres), 018-0713-2732-000 (21.326 Acres), 018-0713-2733-001 (13.82 Acres), 018-0713-2734-000 (22.691 Acres), 018-0713-2743-000 (37.791 Acres) and 018-0713-2744-000 (39.848 Acres), all zoned A-1, Exclusive Agricultural. This is being done in accordance with Sec. 11.04(f)6 and Sec. 11.05(d) of the Jefferson County Zoning Ordinance.

9. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org
MEMBER COUNTIES: CRAWFORD • DANE • GRANT • GREEN • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday March 9th, 2018 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Matthew Honer, WRRTC Administrator

Wisconsin River Rail Transit Commission **AMENDED AGENDA**

Meeting Friday, March 9th, 2018 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

WRRTC's Schedule of Meetings:

2018
January 5
February 16
March 9
April 6
May 4
June 8
July 6
August 10
September 7
October 5
November 9
December 7

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday** of the month at the **Dane County Highway Building** in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

Thank you for your interest and assistance.

To learn more about WRRTC, please visit our website at www.wrrtc.org

Wisconsin River Rail Transit Commission

AMENDED AGENDA

Meeting - Friday, March 9th, 2018 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matthew Honer
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
4. Action Item. **Approval of Agenda** – Prepared by Honer
5. Action Item. **Approval of draft February 2018 Meeting Minutes**– Prepared by Honer
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

10 minutes estimated | Update and Action Item

8. **WRRTC Financial Report** – Jim Matzinger /Gene Gray, Accountant
 - Discussion and approval of Sauk City Bridge Demolition Invoices to-date.
 - Treasurer's Report for March and Payment of Bills

10 minutes estimated | Update

9. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Other Continuing Issues/ Topics
 - Update on Business Development

10 minutes estimated | Update

10. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT

15 minutes estimated | Update

11. **WRRTC Communications and Administrator's Report** – Matthew Honer, Admin.

5 minutes estimated | Update and Action

12. **Discussion and Possible Action on Change Order for Sauk Bridge Demolition Project** – Honer, Admin.

10 minutes estimated | Update and Action

13. **Discussion, and Possible Action regarding Scot Forge Temporary Use Permit** - Lucht, WSOR

15 minutes estimated | Update

14. **Presentation on removal of Bridge B-428b spans.** - Tollers, WisDOT.

15. Action Item. **Adjournment**